**Happy Brain Education**

**Program: Learning Mentors Program**

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| **Job Title** | **Director of Learning Mentors Program** |
| **Reports to** | *Naba Masad Alfayadh- CEO of HBE*  [masad@happybrain.org.au](mailto:masad@happybrain.org.au) |
| **Salary** | Volunteer |
| **Location** | Flexible |
| **Employment type** | Volunteer |
| **Date Approved** | 13/11/2018 |

**About the Organisation**

Happy Brain Education was established in January 2016 initially as a project to help fundraise for Hussein Saad’s heart surgery. After the fundraising success for Hussein’s surgery, the team decided to continue, and registered Happy Brain Education as an Australian charity.

**Our Mission**

Happy Brain Education is a social movement of young people seeking to make the world a more equitable, just and benevolent place. We strive to achieve this through empowering young people to achieve their potential, fundraising for worthwhile causes and working on socially impactful projects.

At HBE, we believe that it is those who have experienced social disadvantage who have the deepest insight into the need to create change for future generations. Our mission is to empower those people through providing them with high quality academic support, mentoring and involving them in practical learning through social projects.

HBE seeks to work with other organisations in the same space and to collaborate with parents, schools, governments, businesses and other stakeholders to maximise the benefits to young people.

HBE seeks to work with other organisations to help rediscover the purpose of education and mould the education system to fit the needs of the 21st century.

**Our Values**

Happy Brain Education believes in the power of education to change the world’s trajectory. Education will enable us to tap into the potential and power within every person and facilitate positive change in the world.

Excellence

We demand excellence of ourselves and others. We strive to provide the highest quality service possible, using the most modern and evidence-based educational methods with the most caring, invested mentors to facilitate and deliver them. We aim to ensure that our high quality resources are available to everyone around the world. We try to encourage the development of a growth mindset, and gritty people who aspire to become the best possible version of themselves.

Self Knowledge and World Knowledge

We encourage individuals to be mindful of the values and experiences that drive them. We also try to cultivate an understanding of the history of the world and mankind in order to help individuals understand their place within the larger world, and to facilitate their leadership of positive change on that level.

Equality and Respect

Everyone's a superhero, and at Happy Brain Education, we aim to unravel each person’s unique talents and encourage them to use them to contribute to their community and society. We aim to foster a culture of respect for diversity in all forms, using difference as a means of empowerment and unity than division.

Care & Compassion & Integrity

It is of utmost importance to us that our students possess the highest standards of ethical conduct, demonstrate integrity, and express care and compassion for themselves and others.

Leadership & Innovation

We aspire to see our students discover/unleash their potential and power to solve the world’s big problems. We hope to support them through nurturing their creativity, innovation and ethical leadership. Our goal is to foster leaders who are role models for others and are confident to defend and uphold the values they believe in.

World Community

HBE endeavours to create a community of leaders around the world who will work together to create positive change and lead humanity to a better future.

**Our Programs**

Happy Brain Education currently has five programs:

* The Empower Program – tutoring & mentoring in Clayton & Broadmeadows
* The Access Program – free tutoring for students from refugee backgrounds
* The Impact Program – Involving young people in social projects to increase their own wellbeing & social participation
* The Learning Mentors Program – peer tutoring of students
* The Study Guides Portfolio – creating study guides to encourage sharing of knowledge & to create a sustainable stream of income for HBE

**About the Role**

You will oversee the Learning Mentors Program.

The Learning Mentors Program aims to use peer tutoring to help students who are struggling in literacy and numeracy. It was piloted at Dandenong North Primary School in 2017, and we saw a 30% improvement in academic performance after only 5 sessions of peer mentoring. The mentors also reported increased levels of confidence at school, teaching skills and leadership skills.

Your role encompasses the following tasks:

1. Oversee the running of the Learning Mentors Program in 1+ locations in 2019
2. Compile & evaluate the data from the program
3. Oversee the creation of the web & mobile app for the program with Creative Factory.

**Direct reports**

Nipuni – happy to help with the running of the program in 2019 and beyond

Amy McDermott- helping with the creation of the app, [amy@happybrain.org.au](mailto:amy@happybrain.org.au)

Eanna, [eanna@happybrain.org.au](mailto:eanna@happybrain.org.au), helping with creating the application

**Occupational Health and Safety**

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct. These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

It is expected that at all times, employees will:

* Be respectful towards HBE, supervisors and other colleagues, young people engaged in HBE’s activities and their families, and the general public
* Be aware of and work to the objectives of HBE
* Work collaboratively with all colleagues and external organisations engaged in HBE activities
* Act in a safe and responsible manner at all times

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| **To Apply** | *To apply, please submit your cover letter, CV and supporting documentation to* [masad@happybrain.org.au](mailto:masad@happybrain.org.au) |
| **For further information about the role** | *For further information about the role, please email* [masad@happybrain.org.au](mailto:masad@happybrain.org.au) |